

REPUBLIC OF KENYA
COUNTY GOVERNMENT OF KAKAMEGA



COUNTY PUBLIC SERVICE BOARD

VACANCIES

Pursuant to the Constitution of Kenya (2010) and the County Government Act No. 17 of 2012, the County Government of Kakamega invites applications from suitably qualified persons to fill the following vacant positions:-

ADVERTISEMENT

DEPARTMENT OF EDUCATION, SCIENCE AND TECHNOLOGY

Position: QUALITY ASSURANCE AND STANDARDS OFFICER JG 'M' (16 POSTS).

Reporting to Chief Officer, Ministry of Education, Science and Technology:

Duties and Responsibilities:-

The officer will assist in management, planning, coordinating and administration of County ECDE Centers.

- i. Advising Education Boards and teachers on the standard of education in their respective regions
- ii. Coordinating school activities, programmes, organizing pedagogical skills upgrading for teachers;
- iii. Determining the quality of education index at School, Ward And Sub County levels;
- iv. Organizing and coordinating curriculum activities;
- v. Carrying out subject standard assessments;
- vi. Disseminating assessment findings /reports

Requirements for Appointment:-

- Served in the grade of Graduate Teacher JG "L" or its equivalent for at least three(3) years;
- Bachelor's degree in Education in Early Childhood & Development from a recognized University;
OR
- Bachelor's degree in Education and a Post-graduate Diploma in Education in Early Childhood & Development from a recognized institution;

- Have a Certificate in Computer Applications from a recognized institution;
- Have a Senior Management Course from Kenya School of Government;
- Have excellent interpersonal communication and report writing skills;
- Demonstrate professional competence in work performance and be result oriented in execution of duties and responsibilities; and
- Meet the requirements of Articles 10, 232 and Chapter Six of the Constitution of Kenya, 2010;

Terms of Service: - Permanent and Pensionable

NOTE: APPLICANTS FOR THE ABOVE POSITIONS ARE REQUIRED TO GET CLEARANCE FROM THE UNDERLISTED ORGANISATIONS TO MEET REQUIREMENTS OF CHAPTER SIX OF THE CONSTITUTION OF KENYA 2010:-

- ✓ Kenya Revenue Authority
- ✓ Higher Education Loans Board
- ✓ Ethics and Anti-Corruption Commission
- ✓ Criminal Investigation Department

Copies of these clearances **MUST** be attached to the application documents.

HOW TO APPLY

Applicants should submit their applications together with copies of their detailed Curriculum Vitae, Academic and Professional Certificates, Testimonials, National Identity Card or Passport, and any other supporting documents to:

**THE SECRETARY/CEO
COUNTY PUBLIC SERVICE BOARD
P.O. BOX 458-50100
KAKAMEGA**

The position applied for should be indicated on top of the envelope.

Kakamega County residents will be required to indicate their Sub-County and Ward of residence in the application.

Hand delivered applications can be submitted at the **County Public Service Board's Reception** located at **Former Provincial Headquarters, Block 'B' 2nd Floor** on or before **24th August, 2018**.

County Government of Kakamega is an equal opportunity employer

Persons with Disabilities are encouraged to apply

Canvassing will lead to automatic disqualification

NOTE: Only Shortlisted candidates will be contacted

