

REPUBLIC OF KENYA
COUNTY GOVERNMENT OF KAKAMEGA



COUNTY PUBLIC SERVICE BOARD

DECLARATION OF V A C A N C I E S

Pursuant to the Constitution of Kenya (2010) and the County Governments Act No. 17 of 2012, the County Government of Kakamega invites applications from suitably qualified persons to fill the following vacant positions:

A. DEPARTMENT OF HEALTH SERVICES

Position: Pharmacist, Job Group CPSB 07 (12 Posts)

Basic Salary Scale: Kshs. 47,780 x 2,170 – 49,950 x 2,550 – 52,500 x 2,650 – 55,150 x 2,750 – 57,900 x 2,920 – 60,820 x 3,080 – 63,900 p.m.

Duties and Responsibilities

An officer at this level will work under supervision of a Senior Pharmacist and may also be deployed as a Sub-County Pharmacist. Duties and responsibilities will include:

- screening prescriptions for legal validity, drug contraindications, drug interactions, appropriateness of dose, frequency and duration of dosing and patient convenience;
- preparing and dispensing medicines according to Good dispensing practices and counseling patients on use of medicines;
- making extemporaneous preparations;
- participating in ward rounds; identifying medicinal gaps and challenges;
- maintaining a daily activity log book for recording all activities undertaken;
- recommending Over the Counter(OTC) medicines to patients/clients with simple medical conditions and making necessary referrals; and
- making entries into the relevant inventory management records and registers.
- providing quality assurance and control services, registering products; licensing premises; and providing warehousing and logistics.

Requirements for Appointment

For appointment to this grade, a candidate must have:-

- Bachelor of Pharmacy Degree (B Pharm) from an institution recognized by the Pharmacy and Poisons Board;
- successfully completed one (1) year Internship from a recognized institution;
- registration Certificate by the Pharmacy and Poisons Board; and
- Certificate in Computer Application Skills from a recognized institution.

NOTE: APPLICANTS FOR THE ABOVE POSITIONS WILL BE REQUIRED TO GET CLEARANCE FROM THE FOLLOWING TO MEET REQUIREMENTS OF CHAPTER 6 OF THE CONSTITUTION OF KENYA 2010:-

- ✓ Criminal Investigation Department;

- ✓ Ethics and Anti-Corruption Commission;
- ✓ For those with higher education certificates (degrees) from outside Kenya, a letter of recognition of qualifications from the Commission of University Education.

Copies of these clearances **MUST** be attached to the applications.

How to Apply

All applicants should submit their applications **together with copies** of their detailed Curriculum Vitae, Academic and Professional Certificates, Testimonials, National Identity Card or Passport, and any other supporting documents. The positions applied for should be indicated on top of the envelope.

Kakamega County residents will be required to indicate their **Sub-County and Ward** of origin. Applications should be submitted to:

**THE SECRETARY/CEO
COUNTY PUBLIC SERVICE BOARD
P.O. BOX 458-50100
KAKAMEGA**

Hand delivered applications can be submitted at the **County Public Service Board's** Reception located at **Former Provincial Headquarters, Block 'B' 2nd Floor.**

All applications should reach this office **on or before 20th December, 2019**

County Government of Kakamega is an equal opportunity employer. Female Candidates and Persons with Disabilities are encouraged to apply. Canvassing will lead to automatic disqualification.

Only Shortlisted candidates will be contacted.

SECRETARY/CEO, CPSB