

REPUBLIC OF KENYA
COUNTY GOVERNMENT OF KAKAMEGA



COUNTY PUBLIC SERVICE BOARD

DECLARATION OF INTERNAL VACANCIES – NO. 01 OF 07/2026

Pursuant to the Constitution of Kenya (2010) and the County Governments Act No. 17 of 2012, the County Government of Kakamega invites applications from suitably qualified **SERVING OFFICERS on Permanent and Pensionable Terms of Service** to fill the following vacant internal positions.

DEPARTMENT OF PUBLIC SERVICE & COUNTY ADMINISTRATION

1) POSITION: DEPUTY DIRECTOR, HUMAN RESOURCE MANAGEMENT AND DEVELOPMENT, JOB GROUP CPSB 04/ 'Q' (2 POSTS)

Basic Salary Scale: 107,130x5,170 –112,300x5,660 –117,700x–123,360x5,940–129,300 x6,370–135,670x6,670 –142,340 p.m.

Duties and Responsibilities

An Officer at this level will be responsible for planning, organizing, administration and control of activities in Human Resource Units. Specific duties and responsibilities at this level will entail: -

- i. Coordinate Human Resource services in such areas as appointment, promotion, payroll management, discipline, pensions, succession management establishment and complement control;
- ii. Monitor the implementation of human resource management and development policies, rules and regulations and ensure adherence to the laid down procedures, rules and regulations;
- iii. Analyze utilization of Human Resources and advising on proper deployment;
- iv. Analyze reports on Human Resource matters received from County Departments and Agencies and making appropriate proposals;
- v. Monitor and evaluate the impact of training programmes on performance and service delivery;
- vi. Collect and collate performance management and Performance Appraisal System reports from County Departments;
- vii. Analyze Human Resource Management data from County Departments for inclusion in Human Resource Management Information Systems;
- viii. Monitor human resource management and development activities and coordinating the development of skills inventory in County Departments and Agencies;
- ix. Collect and collate information for formulation and reviewing of human resource management and development policies, rules, regulations and procedures;
- x. Administer the medical, mortgage, car loan and pension schemes;
- xi. advising the Department on succession management, human resource planning/utilization of human resources; and
- xii. Career development and initiating development and review of schemes of service.

Requirements for Appointment

For appointment to this grade, an officer must have: -

- i. Served in the grade of Assistant Director, Human Resource Management and Development, Job Group CPSB 05/ 'P' position for a minimum period of three (3) years;
- ii. Bachelor's Degree in Human Resource Management or any related Social Science from a recognized University;
- iii. Master's degree in Human Resource/Human Resource Management, Industrial Relations Public/Business Administration, Government or any other relevant qualification from a recognized institution;
- iv. Membership of the Institute of Human Resource Management (IHRM) in good standing; and
- v. Be familiar with the Government policies and regulations relating to human resources management; and
- vi. Shown merit and ability as reflected in work performance and results.

2) POSITION: CHIEF HUMAN RESOURCE MANAGEMENT AND DEVELOPMENT OFFICER, JOB GROUP CPSB 07/ 'M' (6 POSTS)

Basic Salary Scale: Kshs. 52,550x2,460 –55,010x2,650 –57,660x 2,920–60,580x2,920–63,500x2,920 – 66,420x3,080 –69,500 p.m.

Duties and Responsibilities

- i. Coordinate Human Resource services in such areas as appointment, promotion, payroll management, discipline, pensions, establishment and complement control;
- ii. Analyze the staffing levels and making proposals for succession planning;
- iii. Ensure collection, collation and analysis of human resource management and development;
- iv. data from County Departments and Agencies and making appropriate recommendations;
- v. Analyze human resource management and development issues emanating from County Departments and Agencies and initiating appropriate action;
- vi. Monitor the implementation and effectiveness of Human Resource Management and development policies, guidelines and procedures in County Departments and Agencies;
- vii. Organize, coordinate, monitor and evaluate training programmes;
- viii. Manage the County human resource information systems;
- ix. Prepare and compile reports on the implementation of Performance Management systems including Performance Appraisal Systems;
- x. Analyze staff progression and making proposals for career development; and
- xi. Any other lawful duties that may be assigned from time to time.

Requirements for Appointment

For appointment to this grade, an officer must: -

- i. Have served in the grade of Senior Human Resource Management and Development Officer, JG CPSB 08/ 'L' or comparable position for a minimum period of three (3) years;
 - ii. Have Bachelor's Degree in Human Resource Management;
- OR**
- Any related Social Science Degree and Part II of CPS or a Diploma or Postgraduate Diploma in Human Resource/Personnel Management, Industrial Relations from a recognized Institution;
 - iii. Be a member of the Institute of Human Resource Management (IHRM) in good standing; and
 - iv. Have shown merit and ability as reflected in work performance and results.

3) POSITION: SENIOR HUMAN RESOURCE MANAGEMENT AND DEVELOPMENT OFFICER, JOB GROUP CPSB 08/ 'L' (3 POSTS)

Basic Salary Scale: Kshs. 46,120x1,920-48,040x2,000-50,040x2,290-52,330x2,350-54,680x2,550-57,230x2,850-60,080x2,850 -62,930x2,930-65,860 p.m

Duties and Responsibilities

- i. Initiate action on human resource management services in such areas as appointment, Promotion, payroll;
- ii. Management, discipline, pensions, establishment and complement control;
- iii. Verify agenda and minutes for the County Human Resource Management Advisory committee;
- iv. Implement human resource management and development decisions within existing rules, regulations and procedures;
- v. Prepare and compile reports on the implementation of Performance Management Systems including Performance Appraisal Systems, Rewards and Sanctions Frame work and Human Resource Information Systems;
- vi. Conduct training needs assessment, prepare training plans and organize training programs; and
- vii. Update and maintain human resource management and development records.

Requirements for Appointment

For appointment to this grade, an officer must: -

- i. Have served in the grade of Human Resource Management and Development Officer I, JG CPSB 09/ 'K' or comparable position for a minimum period of three (3) years;
- ii. Have Bachelor's Degree in Human Resource Management;
OR
Any related Social Science Degree and Part II of CPS or a Diploma or Postgraduate Diploma in Human Resource/Personnel Management, Industrial Relations from a recognized Institution;
- iii. Be a member of the Institute of Human Resource Management (IHRM) in good standing; and
- iv. Have shown merit and ability as reflected in work performance and results.

4) POSITION: SENIOR HUMAN RESOURCE MANAGEMENT AND DEVELOPMENT ASSISTANT, JOB GROUP CPSB 08/ 'L' (2 POSTS)

Basic Salary Scale: Kshs. 46,120x1,920-48,040x2,000-50,040x2,290-52,330x2,350-54,680x2,550-57,230x2,850-60,080x2,850 -62,930x2,930-65,860 p.m

Duties and Responsibilities

- i. Initiate action on human resource management services in such areas as appointment, Promotion, payroll;
- ii. Management, discipline, pensions, establishment and complement control;
- iii. Verify agenda and minutes for the County Human Resource Management Advisory committee;
- iv. Implement human resource management and development decisions within existing rules, regulations and procedures;
- v. Prepare and compile reports on the implementation of Performance Management Systems including Performance Appraisal Systems, Rewards and Sanctions Frame work and Human Resource Information Systems;
- vi. Conduct training needs assessment, prepare training plans and organize training programs;
- vii. Update and maintain human resource management and development records.
- viii. Coordination and supervision of clerical work done in the section; and

- ix. Co-ordinate Human Resource Management activities in such areas as appointments, promotions, complement control, staff development within the framework of the existing Human Resource policies and regulations.

Requirements for Appointment

For appointment to this grade, an officer must: -

- i. Have served in the grade of Human Resource Management and Development Assistant I, JG CPSB 09/ 'K' or comparable position for a minimum period of three (3) years;
- ii. Have Diploma in Human Resource Management;
OR
Part II of Certified Public Secretaries (K) Examination or its accepted equivalent from a recognized Institution;
- iii. Be a member of the Institute of Human Resource Management (IHRM) in good standing; and
- iv. Have shown merit and ability as reflected in work performance and results.

5) POSITION: HUMAN RESOURCE MANAGEMENT AND DEVELOPMENT OFFICER I, JOB GROUP CPSB 09/ 'K' (1 POST)

Basic Salary Scale: Kshs. 41,420 x 1,470 - 42,890 x 1,520 - 44,410 x 1,710 - 46,120 x 1,920 – 48,040 x 2000 - 50,040 x 2,290 – 52,330 x Kshs. 2,350 – 54,680x2,550-57,230 p.m

Duties and Responsibilities

- i. Handle Human Resource Management matters in the area of i.e. Recruitment, selection, placement, transfer, leave, training and development;
- ii. Provide advice on human resource matters within established policies, rules and regulations; Undertake supervision, guidance, counseling, mentoring, and training and development in the unit or department;
- iii. Prepare briefs and providing secretarial services to the relevant Committee in the department;
- iv. Verify information relating to recruitment, appointment, transfer, human resource management information systems; and
- v. Assist in the implementation of the decisions on recruitment, appointment, transfer, human resource management information systems.

Requirements for Appointment

For appointment to this grade, an officer must:

- i. Have served in the grade of Human Resource Management and Development Officer II, JG CPSB 10/ 'J' or comparable position for a minimum period of three (3) years;
- ii. Bachelor's Degree in Human Resource Management;
OR
Any related Social Science and Diploma or Postgraduate Diploma in Human Resource/Personnel Management, Industrial Relations or Certified Human Resource Professional (CHRP) Course from a recognized Institution in Kenya;
- iii. Be a member of the Institute of Human Resource Management (IHRM) Kenya in good standing; and
- iv. Have shown merit and ability as reflected in work performance and results.

6) POSITION: HUMAN RESOURCE MANAGEMENT AND DEVELOPMENT ASSISTANT I, JOB GROUP CPSB 09/ 'K' (3 POSTS)

Basic Salary Scale: Kshs. 41,420 x 1,470 - 42,890 x 1,520 - 44,410 x 1,710 - 46,120 x 1,920 – 48,040 x 2000 - 50,040 x 2,290 – 52,330 x Kshs. 2,350 – 54,680x2,550-57,230 p.m

Duties and Responsibilities

- i. Manage complement control, salary administration, pension administration, in accordance with the laid down regulations;
- ii. Provide advice on human resource matters within established policies, rules and regulations;
- iii. Undertake supervision, guidance, counseling, mentoring, and training and development in the unit or department;
- iv. Verify information relating to recruitment, appointment, transfer, human resource management information systems; and
- v. Assist in the implementation of the decisions on recruitment, appointment, transfer, human resource management information systems.

Requirements for Appointment

For appointment to this grade, an officer must: -

- i. Have served in the grade of Human Resource Management and Development Assistant II, JG CPSB 10/ 'J' or comparable position for a minimum period of three (3) years;
- ii. Part I of the Certified Public Secretaries (K) Examination or its accepted equivalent and certificate course in Human Resource Management, Record Management, complement control, pensions, salaries;
OR
A Diploma in Human Resource Management or Records Management or its equivalent from a recognized institution;
- iii. Membership of the Institute of Human Resource Management (IHRM) in good standing; and
- iv. Have shown merit and ability as reflected in work performance and results.

POSITION: HUMAN RESOURCE OFFICER II, JOB GROUP CPSB 10/'J' (1 POST)

Basic Salary Scale: Kshs. 34,420x1,300-35,720x1,380-37,100x1,390-38,490x1,460-39,950x1,470-41,420x1,470-42,890x1,520 -44,410x1,710-46,120 p.m

Duties and Responsibilities

- i. Handling Human Resource Management matters in the area of deployment i.e. recruitment, selection, placement, transfer, leave, training and development;
- ii. Provision of guidance and advice on human resource matters within established policies, rules and regulations; and
- iii. Supervision, guidance, counseling, mentoring, and training and development in the unit

Requirements for appointment

For appointment to this grade, an officer must:-

- i. Have a degree in Social Sciences such as Government, Sociology, Economics, Public/Business Administration, Human Resource/Personnel Management or any other relevant qualification from a recognized university/institution;
- ii. A Certificate course in management, records management, pensions, salaries or complement control;
- iii. Served in the grade of Human Resource Management Officer III, for at least three (3) years; and
- iv. Membership of the Institute of Human Resource Management (IHRM) in good standing;
- v. Shown merit and ability as reflected in work performance and results.

7) POSITION: HUMAN RESOURCE MANAGEMENT AND DEVELOPMENT ASSISTANT II, JOB GROUP CPSB 10/ 'J' (1 POST)

Basic Salary Scale: Kshs. 34,420x1,300-35,720x1,380-37,100x1,390-38,490x1,460-39,950x1,470-41,420x1,470-42,890x1,520 -44,410x1,710-46,120 p.m

Duties and Responsibilities

- i. An officer at this level will be deployed in specialized areas like Salaries, Pensions and Complement Control Section and will handle complex clerical tasks of an analytical nature;
- ii. Implement certain decisions within the existing rules, regulations and procedures; and
- iii. Supervise Human Resource Management Assistants, Clerical Officers and other support staff.

Requirements for Appointment

For appointment to this grade, an officer must: -

- i. Have served in the grade of Human Resource Management Assistant III, Job Group CPSB 11/'H' or comparable position for a minimum period of three (3) years;
- ii. Part I of the Certified Public Secretaries (K) Examination or its accepted equivalent and certificate course in Human Resource Management, Record Management, complement control, pensions, salaries;

OR

- A Diploma in Human Resource Management or Records Management or its equivalent from a recognized institution;
- iii. Be a member of the Institute of Human Resource Management (IHRM) Kenya in good standing; and
 - iv. Shown merit and ability as reflected in work performance and results.

DEPARTMENT: FINANCE ECONOMIC PLANNING, ICT & e-GOVERNMENT

8) POSITION: INFORMATION COMMUNICATION TECHNOLOGY OFFICER II, JOB GROUP CPSB 10/ 'J' (1 POST)

Basic Salary Scale: Kshs. 34,420x1,300 - 35,720x1,380 - 37,100x1,390 - 38,490x1,460 - 39,950x1,470 - 41,420x1,470 - 42,890x1,520 - 44,410x1,710 - 46,120 p.m

Duties and Responsibilities

Duties and responsibilities at this level will entail: -

- i. Installation and maintenance of computer systems;
- ii. Configuration of Local Area Network and Wide Area Network and developing and updating application systems;
- iii. Carrying out systems analysis, design and programme specifications in liaison with users;
- iv. Carrying out repairs and maintenance of Information Communication Technology equipment and associated peripherals;
- v. Drawing up hardware specifications for Information Communication Technology equipment; verification, validation and certification of Information Communication Technology equipment;
- vi. Analyzing, designing, coding, testing, implementing computer programs providing user support;
- vii. Maintaining support systems and training of users;
- viii. Repairing and maintaining of Information Communication Technology equipment and associated peripherals;
- ix. Receiving, installing and certifying of Information Communication Technology equipment; and
- x. Configuring of new Information Communication Technology equipment.

Requirements for Appointment

For promotion to this grade, an officer must have: -

- i. Served in the grade of Information Communication Technology Officer III, Job Group CPSB 11/'H' or comparable position for a minimum period of three (3) years;
- ii. A Bachelor's degree in any of the following discipline: Information Communication Technology, Computer Science, Software Engineering or any other approved qualification from a recognized from a recognized Institution;
- iii. Be a member of relevant professional body; and
- iv. Shown merit and ability as reflected in work performance and results.

9) **POSITION: SUPPLY CHAIN MANAGEMENT OFFICER I, JOB GROUP CPSB 09/ 'K' (1 POST)**

Basic Salary Scale: Kshs. 41,420 x 1,470 - 42,890 x 1,520 - 44,410 x 1,710 - 46,120 x 1,920 - 48,040 x 2000 - 50,040 x 2,290 - 52,330 x Kshs. 2,350 - 54,680 x 2,550 - 57,230 p.m

Duties and Responsibilities

Duties and responsibilities at this level will entail: -

- i. Prepare work plans, procurement plans and budgets;
- ii. Ensure compliance with the Procurement Act and Regulations in the execution of supply chain programs;
- iii. Preview purchase requests and specifications from user departments to ensure that the right items/services are procured;
- iv. Prepare and maintain procurement records, reports and price lists;
- v. Participate in supplier sourcing and carry out market surveys;
- vi. Process requisition, maintain security and safe custody of stores;
- vii. Make recommendations for disposal of unserviceable items;
- viii. Participate in Stock taking and inventory management;
- ix. Ensure safe custody of procurement records including appropriate documentation;
- x. Market surveys and research; and
- xi. Inventory and stock control, in accordance with the laid down regulations and procedure

Requirements for Appointment

For appointment to this grade, an officer must have: -

Served in the grade of Supply Chain Management Officer II, Job Group CPSB 10/ 'K' or comparable position for a minimum period of three (3) years;

- i. Bachelor's Degree in any of the following discipline; -Commerce (Supplies Management Option), Business Administration (Supplies Management Option), Procurement and Supplies Management, or their equivalent qualification from a recognized institution OR Served in the grade of Supply Chain Management Assistant III or in a comparable and relevant position in the Public Service for a minimum period of three (3) years;
- ii. Be a member of the Kenya Institute of Supplies Management (KISM) or CIPS; and
- iii. Shown merit and ability as reflected in work performance and results.

COUNTY PUBLIC SERVICE BOARD

10) POSITION: CHIEF HUMAN RESOURCE MANAGEMENT AND DEVELOPMENT OFFICER, JOB GROUP CPSB 07/ 'M' (2 POSTS)

Basic Salary Scale: Kshs. 52,550x2,460 – 55,010x2,650 – 57,660x 2,920 – 60,580x2,920 – 63,500x2,920 – 66,420x3,080 –69,500 p.m.

Duties and Responsibilities

Duties and responsibilities at this level will entail:

- i. Provide Secretariat Services to the Board Committees;
- ii. Coordinate key Human Resource Management functions which include:
 - Human Resource Planning;
 - ✓ Recruitment and Selection;
 - ✓ Discipline;
 - ✓ Training and Development;
 - ✓ Compliance and Human Resource Audits;
 - ✓ Performance Management;
 - ✓ Industrial and Labour Relations;
 - ✓ Employee Relations; and
 - ✓ Succession planning.
- iii. Support the Board Secretary in execution of Board's mandate;
- iv. Coordinate preparation of Board's agenda and implementation of decisions;
- v. Prepare and compile periodic and ad hoc reports for submission to various statutory bodies
- vi. Management of human resource services to ensure that staff are properly facilitated with a view to maintaining high motivation for effective performance and high productivity;
- vii. Analyze staff progression and make proposals for career development;
- viii. Compile data and information for review of salaries and remuneration of the public servants for the Board's determination and recommendation to the Salaries and Remuneration Commission;
- ix. Carry out research to support Board's mandate;
- x. Analyze human resource management and development issues emanating from County Departments and Agencies and initiating appropriate action;
- xi. Monitor the implementation and effectiveness of Human Resource Management and development policies, guidelines and procedures in County Departments and Agencies; and
- xii. Any other lawful duties that may be assigned from time to time.

Requirements for Appointment

For appointment to this grade, an officer must:

- i. Have served in the grade of Senior Human Resource Management and Development Officer, JG CPSB 08/ 'L' for a minimum period of three (3) years;
- ii. Have Bachelor's Degree in Human Resource Management;
OR
Any related Social Science Degree and Part II of CPS or a Diploma or Postgraduate Diploma in Human Resource/Personnel Management, Industrial Relations from a recognized Institution;
- iii. Be a member of the Institute of Human Resource Management (IHRM) in good standing; and
- iv. Have shown merit and ability as reflected in work performance and results.

POSITION: CHIEF RECORDS MANAGEMENT OFFICER, JOB GROUP 07/ 'M' (1 POST)

Basic Salary Scale: Kshs. 52,330x2,350 - 54,680x2,550 - 57,230x2,850 - 60,080x2,850 - 62,930x2,930 - 65,860x3,080 - 68,940 p.m

Duties and Responsibilities

- i. Supervise, guide and develop staff working under him/her.
- ii. Implement records management initiatives and services at the Board;
- iii. Respond to internal and external information enquiries;
- iv. Initiate appraisal and disposal of files, documents, and other records in registry in liaison with National Archives and Documentation Services;
- v. Enable efficient and appropriate access to information;
- vi. Planning appropriate office accommodation for registry;
- vii. Prepare accurate and timely recommendations for consideration by the senior departmental management;
- viii. Responsible for security and confidentiality of information and records.
- ix. Preparation and submission of budget estimates for the registry; and
- x. Provide Secretariat Services to the Board Committees.

Requirements for Appointment

For appointment to this grade an officer must have: -

- i. Served in the grade of Senior Records Management Officer, JG CPSB 08 'L' for a minimum period of three (3) years;
- ii. Bachelor's degree in Records Management, Information Management, Information Science or Library and Information Studies or equivalent qualification from a recognized university;
- iii. Attended a Management Course lasting not less than four (4) weeks from a recognized institution;
- iv. Membership to Kenya Association of Records Managers and Archivists (KARMA); and
- v. Shown merit and ability as reflected in work performance and results.

POSITION: HUMAN RESOURCE MANAGEMENT ASSISTANT I, JOB GROUP CPSB 09/ 'K' (1 POST)

Basic Salary Scale: Kshs. 41,420 x 1,470 - 42,890 x 1,520 - 44,410 x 1,710 - 46,120 x 1,920 - 48,040 x 2000 - 50,040 x 2,290 - 52,330 x Kshs. 2,350 - 54,680x2,550-57,230 p.m

Duties and Responsibilities

- i. Analyzing and reporting on requests for recruitment from various Departments;
- ii. Preparing briefs and providing secretarial services to the relevant Committee of the Board;
- iii. Handling routine HR correspondences including discipline, promotions, re-designation, transfer of service, Secondment and industrial relations;
- iv. Carry out Training Needs Analysis;
- v. Verify information relating to recruitment, appointment, transfer, human resource management information systems;
- vi. Assist in the implementation of the decisions on recruitment, appointment, transfer, human resource management information systems
- vii. implementation of Performance Appraisal System for Subordinate staff; and
- viii. Performing any other lawful duties that may be assigned.

Requirements for Appointment

For appointment to this grade an officer must have:

- i. Served in this grade of Human Resource Management Assistant II, JG CPSB 10/ 'J' for a minimum period of three (3) years;

- ii. Diploma in Human Resources Management OR Part II of Certified Public Secretaries (K) Examination or its accepted equivalent; and
- iii. Be a member of the Institute of Human Resource Management (IHRM) in good standing; and
- iv. Shown merit and ability as reflected in work performance and results.

POSITION: HUMAN RESOURCE MANAGEMENT ASSISTANT II, JOB GROUP CPSB 10/ 'J' (1 POST)

Basic Salary Scale: Kshs. 34,420x1,300-35,720x1,380-37,100x1,390-38,490x1,460-39,950x1,470-41,420x1,470-42,890x1,520 -44,410x1,710-46,120 p.m

Duties and Responsibilities

An officer at this level will be deployed in a Board Committee at the County Public Service Board and will handle simple tasks of analytical nature.

- i. Required to implement certain decisions within the existing policies, regulations and procedures;
- ii. Supervise Human Resource Management Assistants, Clerical Officers and other support staff; and
- iii. Performing any other lawful duties that may be assigned.

Requirements of appointment

For appointment to this grade, an officer must have:

- i. Have served in the grade of Human Resource Management Assistant III, Job Group CPSB 11/'H' for a minimum period of three (3) years;
- ii. Part I of the Certified Public Secretaries (K) Examination or its accepted equivalent; and
- iii. A Certificate course in Human Resource Management, Record Management, complement control, pensions, salaries;

OR

A Diploma in Human Resource Management or Records Management or its equivalent from a recognized institution; and

- iv. Be a member of the Institute of Human Resource Management (IHRM) in good standing; and
- v. Shown merit and ability as reflected in work performance and results.

-----THE END-----

PLEASE NOTE:

1. All the details requested in the advertisement should be filled on the on-line form.
2. ALL Serving Officers in the County Public Service, **MUST** clearly indicate on the on-line form: -
 - ✓ The Officer's Payroll Number;
 - ✓ Date of first appointment;
 - ✓ Date of last promotion to the current grade; and
 - ✓ Substantive designation and Job Group.
3. During interviews, shortlisted candidates will be required to produce the following **original documents**: - National Identity Card; Academic and Professional Certificates; current Payslip and letter of Appointment and/or Promotion to the current grade.
4. Canvassing in any form will lead to automatic disqualification.

5. The County Government of Kakamega is an equal opportunity employer and women, persons living with Disabilities are encouraged to apply.
6. Only shortlisted and successful candidates will be contacted.

HOW TO APPLY

All applicants should **click** on the **Job Offers Option** on the County Website www.kakamega.go.ke, fill the Application Form and submit it **ONLINE** on or before **Friday 18th September, 2026 at 11.59p.m.**

N/B: No hard copy or emailed applications to the Board's official email will be accepted.

Applicants are advised to provide accurate information when making applications, those who give false information regarding their credentials and qualifications will be automatically disqualified.

PLEASE NOTE: Kakamega County Public Service Board (KCPSB) **DOES NOT** use Agents nor charge **ANY FEE** at any stage of the recruitment and selection process. Our official communication channels are; email address kakamegacpsb@gmail.com and phone number **0745888999 ONLY.**

SECRETARY/CEO, CPSB