

# REPUBLIC OF KENYA

## COUNTY GOVERNMENT OF KAKAMEGA



### RE-ADVERTISEMENT OF VACANCIES

#### 1. COUNTY CHIEF OFFICERS (18 POSTS) - JOB GROUP 'S'

MINISTRY	CHIEF OFFICERS	
	NO	DETAILS
FINANCE AND ECONOMIC PLANNING	2	<ul style="list-style-type: none"><li>CHIEF OFFICER, FINANCE</li><li>CHIEF OFFICER, PLANNING &amp; INVESTMENT</li></ul>
HEALTH SERVICES	2	<ul style="list-style-type: none"><li>CHIEF OFFICER, PUBLIC HEALTH</li><li>CHIEF OFFICER, MEDICAL SERVICES</li></ul>
AGRICULTURE & CO-OPERATIVES, LIVESTOCK, FISHERIES AND VETERINARY SERVICES	3	<ul style="list-style-type: none"><li>CHIEF OFFICER, AGRICULTURE, IRRIGATION &amp; COOPERATIVES</li><li>CHIEF OFFICER, LIVESTOCK AND VETERINARY SERVICES</li><li>CHIEF OFFICER, FISHERIES</li></ul>
EDUCATION, YOUTH EMPOWERMENT, SPORTS AND SOCIAL SERVICES	2	<ul style="list-style-type: none"><li>CHIEF OFFICER, EDUCATION, SCIENCE AND TECHNOLOGY</li><li>CHIEF OFFICER, YOUTH EMPOWERMENT, SPORTS AND SOCIAL SERVICES</li></ul>
PUBLIC SERVICES AND ADMINISTRATION	2	<ul style="list-style-type: none"><li>CHIEF OFFICER, PUBLIC SERVICE</li><li>CHIEF OFFICER, COUNTY ADMINISTRATION</li></ul>
ICT & E-GOVERNMENT	1	<ul style="list-style-type: none"><li>CHIEF OFFICER, ICT, E-GOVERNMENT AND COMMUNICATION</li></ul>
WATER ENVIRONMENT AND NATURAL RESOURCES	1	<ul style="list-style-type: none"><li>CHIEF OFFICER, WATER, ENVIRONMENT AND NATURAL RESOURCES</li></ul>
LANDS, HOUSING URBAN AREAS AND PHYSICAL PLANNING	2	<ul style="list-style-type: none"><li>CHIEF OFFICER, LANDS &amp; PHYSICAL PLANNING</li><li>CHIEF OFFICER, HOUSING &amp; URBAN AREAS</li></ul>
ROADS, INFRASTRUCTURE, PUBLIC WORKS AND ENERGY	2	<ul style="list-style-type: none"><li>CHIEF OFFICER, ROADS</li><li>CHIEF OFFICER PUBLIC WORKS &amp; ENERGY</li></ul>
TRADE, INDUSTRIALIZATION AND TOURISM	1	<ul style="list-style-type: none"><li>CHIEF OFFICER, TRADE, INDUSTRIALIZATION AND TOURISM</li></ul>

### **Requirements for appointment**

- Be a Kenyan citizen;
- Have a Bachelor's degree from a University recognized in Kenya. Possession of a Master's degree in a relevant field will be an added advantage;
- Have vast knowledge and experience of not less than 10 years in the relevant field, 5 of which should be in a senior/managerial position in a large organization;
- Demonstrate thorough understanding of county development objectives and Vision 2030;
- Be a strategic thinker and results-oriented;
- Have excellent communication, organizational and interpersonal skills;
- Have capacity to work under pressure to meet strict timelines;
- Have ability to work in a multi-ethnic environment with sensitivity and respect for diversity;
- Satisfy the requirements of Chapter 6 of the Constitution;
- Demonstrate understanding and commitment to the Values and Principles as outlined in Articles 10 and 232 of the Constitution of Kenya; and
- Be computer literate.

### **Duties and Responsibilities**

The Chief Officer will be the authorized officer and accounting officer in a specific department and shall be responsible to the respective County Executive Committee Member.

#### **Specific duties will include:**

- Administration of a county department;
- Formulation and implementation of programs to attain Vision 2030 and sector goals;
- Development and implementation of strategic plans and sector development plans;
- Implementation of policies and regulations;
- Providing strategic policy direction for effective service delivery;
- Ensuring compliance with the National Values and Principles of good governance as outlined in Articles 10 and 232 of the Constitution of Kenya; and
- Performing any other duties as may be assigned from time to time.

**Terms of Service:**      Contract

**Interested serving officers are eligible to apply.**

**Persons who had applied earlier may wish to take note of the changes in the advertisement and to re-apply where necessary.**

**NOTE: APPLICANTS FOR THE ABOVE POSITIONS ARE REQUIRED TO GET CLEARANCE FROM THE UNDERLISTED ORGANISATIONS TO MEET REQUIREMENTS OF CHAPTER SIX OF THE CONSTITUTION OF KENYA 2010:**

- Kenya Revenue Authority;
- Higher Education Loans Board;
- Ethics and Anti-Corruption Commission; and
- Criminal Investigation Department;
- Credit Reference Bureau

Copies of these clearances **MUST** be attached to the applications.

#### **HOW TO APPLY**

Applicants should submit their applications together with copies of their detailed Curriculum Vitae, Academic and Professional Certificates, Testimonials, National Identity Card or Passport, and any other supporting documents to:

**THE SECRETARY/CEO  
COUNTY PUBLIC SERVICE BOARD  
P.O. BOX 458-50100  
KAKAMEGA**

The position applied for should be indicated on top of the envelope.

Kakamega County residents will be required to indicate their Sub-County and Ward of residence.

Hand delivered applications can be submitted at the **County Public Service Board's Reception** located at **Former Provincial Headquarters, Block 'B' 2<sup>nd</sup> Floor.**

All applications should reach this office **on or before 15<sup>th</sup> September 2017, by 5.00 p.m.**

***County Government of Kakamega is an equal opportunity employer***

***Canvassing will lead to automatic disqualification***

***NOTE: Only Shortlisted candidates will be contacted***